

**BLUE RIDGE MOUNTAIN ELECTRIC MEMBERSHIP CORPORATION**  
**BOARD MEETING MINUTES**  
April 28 2020

The Board of Directors of Blue Ridge Mountain Electric Membership Corporation (BRMEMC) met in Regular Session on April 28, 2020, in the Board Room at the BRMEMC Headquarters building. Board Chairman Ray Cook called the meeting to order at 6:00PM.

After the invocation led by Director Cook, the Pledge of Allegiance was led Director Henson.

The following Directors were present at Roll Call as noted by Board Secretary Perren and were in attendance during the Board Meeting:

Ray Cook, President/Chair  
Danny Henson, Director  
Jack Lance, Director  
Jeff Ledford, Director  
Gene Mason, Director  
Cory Payne, Director  
Roy Perren, Director  
Bert Rogers, Director

Director Gayland Trull was absent.

The following Staff were recognized by the Chair and were present during Regular Session:  
Jeremy Nelms, General Manager  
Charles Autry, Board Attorney  
Fred Gray, Director of Operations

Upon request of Chairman Cook, the Meeting Agenda for April 28, 2020 was considered. A motion to approve the Agenda was approved by unanimous vote upon Motion by Director Mason, seconded by Director Ledford.

Upon request of Chairman Cook, the Minutes of the Board Meeting of March 10, 2020 were considered and approved by unanimous vote upon motion by Director Payne, seconded by Director Rogers.

Board Chair Cook asked for any declarations of conflicts of interest by the Directors and none were found.

Director Payne presented the Finance Committee report of the Committee meeting on April 28, 2020, at 5:00 PM, to the Board, which was noted by the Chair as received and to be filed with the Minutes of the meeting for subsequent audit.

The Policy & Public Relations Committee did not meet.

Staff Reports were presented in the board packet as available for review by members of the Board.

Member Comments:

Due to COVID – 19 Pandemic, there were no members present at the meeting.

Old Business: None

New Business:

COVID Repayment Plan Letter to Members.

General Manager Nelms explained the letter that will be sent to members with a balance regarding the options they have to pay their bills that are late during the time of the COVID -19 pandemic. Option 1 is to pay bill in full in July. Option 2 is for members to go to Flex Pay which will require them to prepay with 30% of payments going to the past due bill. Option 3 is for members to agree to a COVID Repayment Plan. Members will have 12 months to pay the late bill in full. Payments must be paid timely each month after the two month deferment.

Motion to approve the COVID Repayment Plan letter with an added disclaimer and the change of wording from may to will was made by Director Henson. The motion was seconded by Director Lance. After discussion the motion was passed by a vote of 6 – 0. Director Mason abstained from the vote due to not being able to hear the discussion due to HVAC noise in the meeting room.

Survey and Ballot Systems contract for 2020 Annual Meeting

General Manager Nelms explained the Survey and Ballot Systems contract for the 2020 Annual Meeting. Members will continue to vote online and with paper ballots being available this year for members. There was discussion of the voting process and ranked choice voting, should there be more than two candidates for a seat.

A motion was made to approve the 2020 Survey and Ballot Systems contract by Director Rogers. The motion was seconded by Director Perren. After discussion the motion was passed by unanimous vote of the board.

Director Reports:

Director Perren reported that a member was concerned about the number of “commercials” he received when he attempted to report an outage. The same member said he had no problem reporting a subsequent outage. General Manager Nelms explained how the system worked

Manager Report:

General Manager Nelms presented the following in the manager’s report:

Utilizing a phased approach to transition back to normal operations using President Trump’s “Opening Up America Again” plan and Governor Kemp’s recent Executive Order titled “Reviving A Healthy Georgia” Opening up the drive thru starting May 1<sup>st</sup>. Lobby planning to open on May 18<sup>th</sup>.

Diverse Power/Kudzu Networks has its Cost Allocation Manual for its broadband affiliate approved by the Georgia Public Service Commission this past month. This manual is a requirement for any EMC that wants to be in the broadband business under Senate Bill 2 that was passed in 2019.

The Landis+Gyr AMI Metering Contract was approved over this past month. This will allow the EMC to move forward with its metering network change out.

#### Annual Meeting Preparations

The Board needs to be prepared to name its appointees to the Nominating Committee and Credentials & Elections Committee at the May Board Meeting.

The schedule for the 2020 Annual Meeting was discussed, including committee meeting dates and the timeline of ballots being mailed and returned.

During the pandemic, all GEMC safety meetings are being conducted online. Employees are viewing those and responding to questions to get credit for attendance.

BRMEMC is working to support the local food banks in our five county territory by utilizing TVA's Community Care Fund with Sharing Success Grants from CoBank along with EMC contributions.

FY 2021 budget under development and will be presented at the May Board Meeting.

#### Other Business

President Cook asked the Board if there was any other business and there was none.

The board went into Executive Session at 8:18PM.

The board came out of Executive Session.

With no further business the meeting was adjourned at 8:39PM.

Respectfully submitted, this, the 12th day of May 2020.

Roy Perren,  
Secretary of the Board of Directors, BRMEMC

ATTEST: The undersigned EMC officers attest that the foregoing minutes of the Board Meeting on the 28th day of April, 2020, were approved in Regular Session of the Blue Ridge Mountain EMC Board of Directors on the 19th day of May 2020.

  
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Ray Cook, Board Chairman

  
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Roy Perren, Secretary

FINANCE COMMITTEE MEETING

April 28, 2020

The Finance Committee of Blue Ridge Mountain Electric Membership Corporation met at 5 P.M. on April 28, 2020, for the regular meeting. Committee Chairman Cory Payne called the meeting to order. The following were present:

Cory Payne  
Jeff Ledford  
Gene Mason  
Jack Lance Jr

Roy Perren  
Ray Cook  
Danny Henson  
Bert Rogers

Also attending: Jeremy Nelms, General Manager  
The following reports were reviewed by the Committee:

- (a) **Operating Statement** for February 2020, giving a net gain of \$1,453,947.58.
- (b) **Cash Report – Source & Application of Funds**—February 2020.
- (c) **Cash Position** as of April 1, 2020.
- (d) **Disbursements**-March, 2020

A motion was made by Roy Perren, seconded by Jeff Ledford, to accept the reviewed reports. Also reviewed were the following reports:

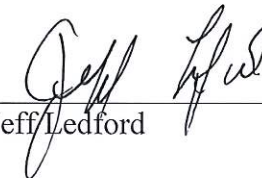
- (e) **Memberships Issued and Cancelled** – March, 2020
- (f) **Payment Contracts** – None
- (g) **Aged Trial Balance** – March, 2020
- (h) **Accounts Written Off** – March, 2020 in the amount of \$7,031.55
- (i) **Bankruptcy Report**-None
- (j) **Directors**-Account Status

A motion was made by Roy Perren, seconded by Jeff Ledford, to accept the reviewed reports.

The Finance Committee reviewed the General Manager's expense report.

We, the Members of the Finance Committee, do hereby recommend acceptance of the Finance Committee Minutes, the reports and actions contained therein as action by the Board.

  
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Cory Payne, Chairman

  
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Jeff Ledford

  
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Roy Perren